

# SHIPPING – HOW TO BOOK AT LAURITZ.COM

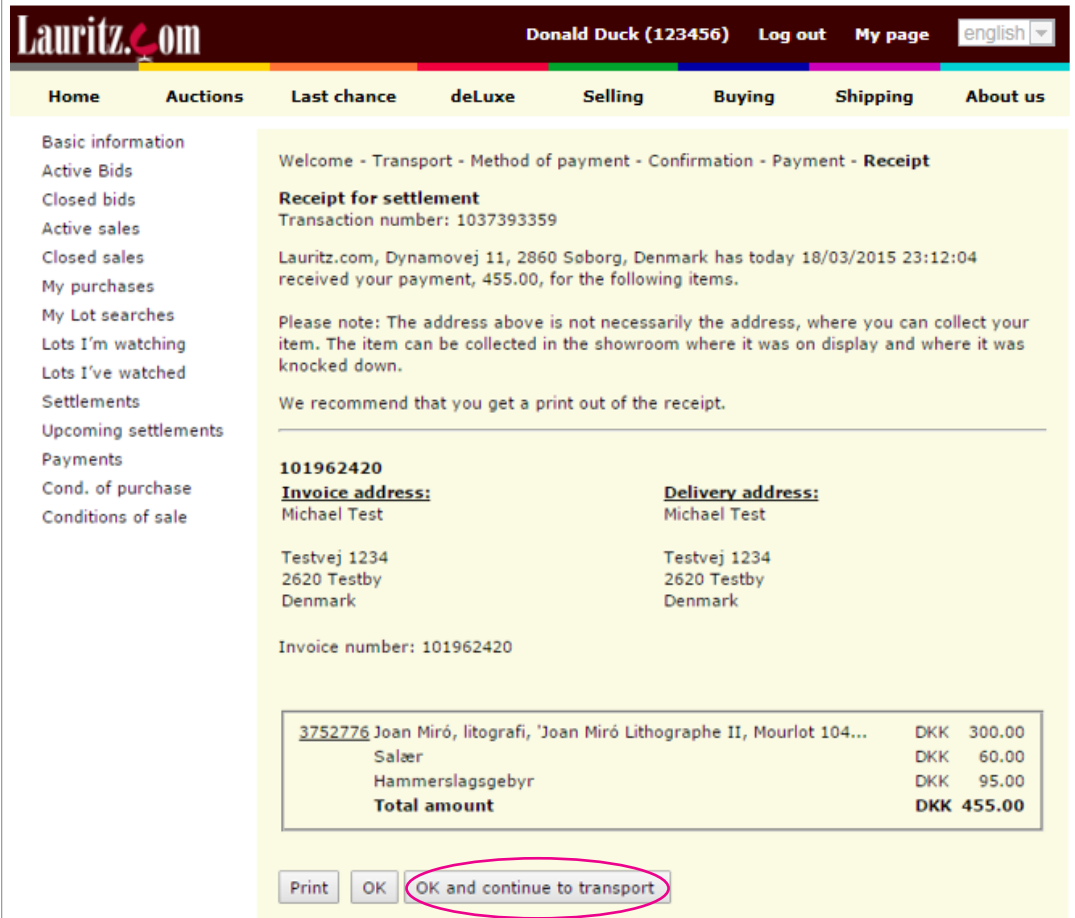
## LINK FROM PAYMENT CONFIRMATION

### Step 1

You can book shipping in two different ways, i.e. directly after paying for your lot or at a later time, so long as you have not already collected your lot yourself.

### 1a

Directly after paying for your lot you continue to book shipping via the button 'OK and continue to transport' on your payment receipt at the bottom of the page.



The screenshot shows the Lauritz.com website interface. At the top, there is a navigation bar with the Lauritz.com logo, user information 'Donald Duck (123456)', and links for 'Log out', 'My page', and a language dropdown set to 'english'. Below this is a secondary navigation bar with links for 'Home', 'Auctions', 'Last chance', 'deLuxe', 'Selling', 'Buying', 'Shipping', and 'About us'. The main content area is titled 'Welcome - Transport - Method of payment - Confirmation - Payment - Receipt'. It displays a 'Receipt for settlement' with transaction number 1037393359, dated 18/03/2015 23:12:04, for a payment of 455.00. A note states that the address is for collection. Below this, the invoice number 101962420 is shown, along with 'Invoice address' and 'Delivery address' both for Michael Test at Testvej 1234, 2620 Testby, Denmark. A table lists the items and their costs: 3752776 Joan Miró, litografi, 'Joan Miró Lithographe II, Mourlot 104...' (DKK 300.00), Salær (DKK 60.00), and Hammerslagsgebyr (DKK 95.00), with a total amount of DKK 455.00. At the bottom, there are three buttons: 'Print', 'OK', and 'OK and continue to transport', with the latter button circled in red.

Basic information  
Active Bids  
Closed bids  
Active sales  
Closed sales  
My purchases  
My Lot searches  
Lots I'm watching  
Lots I've watched  
Settlements  
Upcoming settlements  
Payments  
Cond. of purchase  
Conditions of sale

Welcome - Transport - Method of payment - Confirmation - Payment - Receipt

**Receipt for settlement**  
Transaction number: 1037393359

Lauritz.com, Dynamovej 11, 2860 Søborg, Denmark has today 18/03/2015 23:12:04 received your payment, 455.00, for the following items.

Please note: The address above is not necessarily the address, where you can collect your item. The item can be collected in the showroom where it was on display and where it was knocked down.

We recommend that you get a print out of the receipt.

**101962420**

**Invoice address:**  
Michael Test

**Delivery address:**  
Michael Test

Testvej 1234  
2620 Testby  
Denmark

Testvej 1234  
2620 Testby  
Denmark

Invoice number: 101962420

3752776 Joan Miró, litografi, 'Joan Miró Lithographe II, Mourlot 104...	DKK 300.00
Salær	DKK 60.00
Hammerslagsgebyr	DKK 95.00
<b>Total amount</b>	<b>DKK 455.00</b>

Print OK **OK and continue to transport**

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## ACCESS VIA SITE MENU

### Ib

Later on, after payment is completed, you can book shipping via our main menu, 'Shipping' under the 'Transport quote' menu item to the left. Remember that you need to be signed in to see quotes for shipping lots you have purchased.



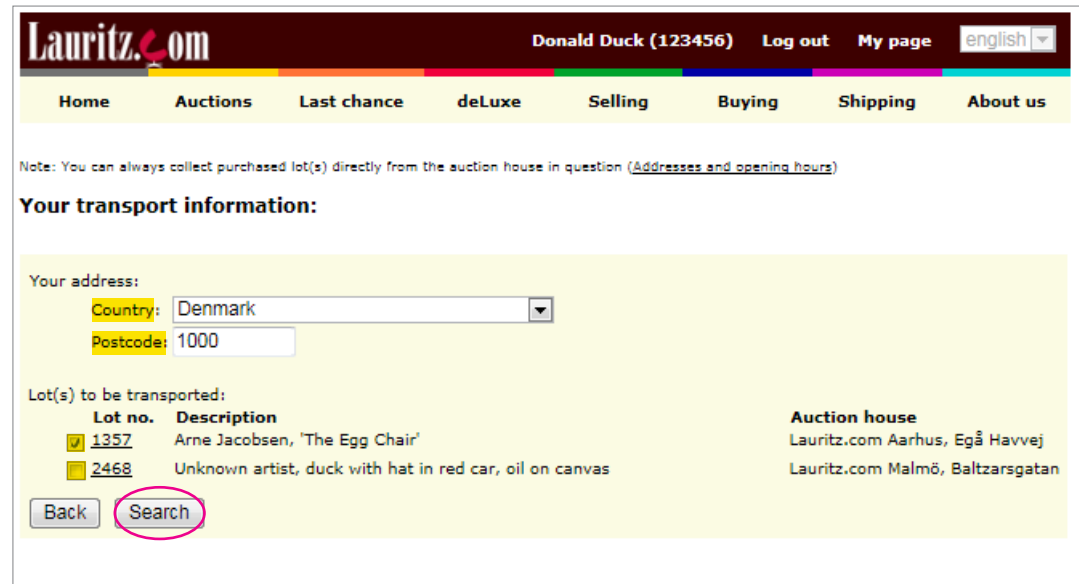
The screenshot shows the Lauritz.com website interface. At the top, there is a navigation bar with the Lauritz.com logo on the left and links for 'Log in', 'New user', 'My page', 'Support', and a language dropdown set to 'english'. Below this is a secondary menu with items: 'Home', 'Auctions', 'Last chance', 'deLuxe', 'Selling', 'Buying', 'Shipping' (highlighted in purple), and 'About us'. A search bar is located to the right of the secondary menu, with a 'Search' button and a link to 'Advanced search »'. The main content area is divided into two columns. The left column contains a 'Shipping' menu with sub-items: 'Postal delivery', 'Postal prices', 'Independent transpo...', 'Transport quote' (highlighted in yellow), and 'Feedback on transport'. Below this is a 'Search in articles' section with a search input field and a 'Search' button. The right column features a 'Shipping' section with the heading 'Different transport options available for collecting an item at the auction house:'. It lists two options: 1. Parcel delivery by post or UPS, and 2. Shipment with a transport company. To the right of the text are two images: the top one shows a person loading a car, and the bottom one shows various transport vehicles like a bus, truck, and trailer.

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## STATE ADDRESS AND SELECT ITEM(S)

### Step 2

Start by searching for a shipping quote for the area you would like by entering the country and postal code. You can search for shipping for single or multiple lots by selecting or deselecting the individual lots.



The screenshot shows the Lauritz.com website interface for shipping information. At the top, the user is logged in as 'Donald Duck (123456)' with options for 'Log out' and 'My page'. The language is set to 'english'. A navigation menu includes 'Home', 'Auctions', 'Last chance', 'deLuxe', 'Selling', 'Buying', 'Shipping', and 'About us'. A note states: 'Note: You can always collect purchased lot(s) directly from the auction house in question ([Addresses and opening hours](#))'. The main section is titled 'Your transport information:' and contains a form for 'Your address:' with a 'Country' dropdown menu set to 'Denmark' and a 'Postcode' field set to '1000'. Below this is a table for 'Lot(s) to be transported:' with columns for 'Lot no.', 'Description', and 'Auction house'. Two lots are listed: lot 1357, 'Arne Jacobsen, 'The Egg Chair'', and lot 2468, 'Unknown artist, duck with hat in red car, oil on canvas'. The 'Search' button is circled in red.

Lot no.	Description	Auction house
<input checked="" type="checkbox"/> 1357	Arne Jacobsen, 'The Egg Chair'	Lauritz.com Aarhus, Egå Havvej
<input checked="" type="checkbox"/> 2468	Unknown artist, duck with hat in red car, oil on canvas	Lauritz.com Malmö, Baltzarsgatan

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## SELECT COLLECTION SITE

### Step 3

The shipping page now shows you the shipping options available, which can be 'delivery to your address', 'collection at storage facility' or both. If you are interested in collecting your lot from a collection site, you need to select collection site before the system can show you the price for this shipping option. In this way we can make sure that you see the correct price for your chosen collection site.

NB If you live in an area for which there are no fixed prices or if your lot cannot be shipped by our transport partners without prior inspection (e.g. a very large grand piano), you will be forwarded to a form which you fill out and send to our transport partners with details of the lot and your address. Our transport partner will then contact you by email or phone with any further details or to make any necessary arrangements for shipping.

Page 4

The screenshot shows the Lauritz.com website interface. At the top, there is a navigation bar with the Lauritz.com logo, user information (Donald Duck (123456)), and links for Log out, My page, and a language dropdown (english). Below the navigation bar are tabs for Home, Auctions, Last chance, deLuxe, Selling, Buying, Shipping, and About us.

A note states: "You can always collect purchased lot(s) directly from the auction house in question (Addresses and opening hours)".

**Your transport information:**

Your address:  
Country: Denmark  
Postcode: 1000

Lot(s) to be transported:

Lot no.	Description	Auction house
<input checked="" type="checkbox"/> 1357	Arne Jacobsen, 'The Egg Chair'	Lauritz.com Aarhus, Egå Havvej
<input type="checkbox"/> 2468	Unknown artist, duck with hat in red car, oil on canvas	Lauritz.com Malmö, Baltzarsgatan

Buttons: Back, Search

**Delivery to your address:**

Transport company	Rating	Service description	Typical transit time	Price (incl. VAT)	
Windum Logistics (levering til din adresse)	★★★★★	Fast delivery at low, fixed prices	Max. 7, resp. 12 days from receipt of payment	EUR 222.95	<a href="#">Go to booking</a>

**Collection at storage facility:**

Transport company	Rating	Service description	Typical transit time	Price (incl. VAT)
Windum Logistics (afhentning fra lager)	★★★★★	Fast delivery at low, fixed prices	Max. 7, resp. 12 days from receipt of payment	Select collection site to see price

A dropdown menu labeled "Select collection site" is highlighted with a red circle.

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## GO TO BOOKING

### Step 4

You can continue to make the booking by clicking on 'Go to booking' to the right of your preferred shipping option.

**Lauritz.com** Donald Duck (123456) Log out My page english

Home Auctions Last chance deLuxe Selling Buying Shipping About us

Note: You can always collect purchased lot(s) directly from the auction house in question ([Addresses and opening hours](#))

**Your transport information:**

Your address:  
Country: Denmark  
Postcode: 1000

Lot(s) to be transported:

Lot no.	Description	Auction house
<input checked="" type="checkbox"/> 1357	Arne Jacobsen, 'The Egg Chair'	Lauritz.com Aarhus, Egå Havvej
<input type="checkbox"/> 2468	Unknown artist, duck with hat in red car, oil on canvas	Lauritz.com Malmö, Baltzarsgatan

Back Search

**Delivery to your address:**

Transport company	Rating <a href="#">Read more...</a>	Service description	Typical transit time	Price (incl. VAT)	
Windum Logistics (levering til din adresse)	★★★★★	Fast delivery at low, fixed prices	Max. 7, resp. 12 days from receipt of payment	EUR 222.95	<a href="#">Go to booking</a>

**Collection at storage facility:**

Transport company	Rating <a href="#">Read more...</a>	Service description	Typical transit time	Price (incl. VAT)	
Windum Logistics (afhentning fra lager) Windum, Odense	★★★★★	Fast delivery at low, fixed prices	Max. 7, resp. 12 days from receipt of payment	EUR 161.34	<a href="#">Go to booking</a>

# SHIPPING – HOW TO BOOK AT LAURITZ.COM

## CHECK BOOKING

### Step 5

Remember to check all the details in your order and provide the transport company with your contact details before you confirm the booking at the bottom of the page.

**Transport**  
**WINDUM**  
Logistics  
www.windum.dk

**Transport company**  
Name: Windum Logistics (Afhentning fra lager)  
Website: <http://www.windum.dk>  
Rating (7): ★★★★★  
Typical transit time: Max. 7 resp. 12 days from receipt of payment  
Service: For more than 85 years Windum Logistics, with headquarters in Hillared in Denmark, has offered logistics and distribution of Danish design furniture as well as transport and removal of unpackaged furniture and household effects.

**Lot(s) to transport**

Lot no.	Customer no.	Description	Auction house
1332	123456	Arne Jacobsen, 'The Egg Chair'	Lauritz.com Aarhus, Egå Havvej
1355	123456	Unknown artist, duck with hat in red car, oil on canvas	Lauritz.com Malme, Bakkegraven

**Your selected collection site**  
You have selected collection from Windum, Odense

**Address**

First name: Donald  
Last name: Duck  
Address\*: Webfoot Walk 1313  
Postcode: 1000 Change  
City\*: Duckburgj  
Country: Denmark Change  
Phone\*: +1 234 56789  
Mobile phone:  
E-mail\*: donald@duck.com

\* These fields are mandatory

**Terms of carriage**

Transport in Denmark  
Transport in Denmark accords with the Dansk Møbeltransport Forening's (DMF) (The Danish Association of Furniture Transport) general conditions, which can be found on <http://www.flytning-dmf.dk>.  
Delivery is made to the kerbside and we must draw your attention to that all carrying of items, both in and out, is not included in the shipping price.  
By special arrangement this can be offered as an extra service. This means that a specific delivery date is arranged and delivery within 7 days cannot be guaranteed.  
Transport is offered ONLY to the mainland and islands connected to the mainland by bridge.

Cross-border transport  
Cross-border transport is carried out according to the General Conditions of the [Danish Association of Furniture Transport \(DMF\) \(2008-2009\)](#).

I accept the terms of carriage

As a customer you always need to remember to check your item before you accept delivery of the shipment from a transport company. When you sign the delivery receipt before you have inspected the item you lose your opportunity to complain to the transport company if the item is found to have been damaged during transport. As Lauritz.com is not responsible for shipping and does not have any opportunity to help you in any potential dispute with the transport company.

2468 Standard price	DKK 920.00
1357 Standard price	+ DKK 282.00
<b>Total price (incl. VAT):</b>	<b>DKK 1,202.00</b>
	( Approx. EUR 161 )

Back

Press this button to send an order for this service direct to the transport company **Order transport service**

Last name: Duck  
Address\*: Webfoot Walk 1313  
Postcode: 1000 Change  
City\*: Duckburgj  
Country: Denmark Change  
Phone\*: +1 234 56789  
Mobile phone:  
E-mail\*: donald@duck.com

\* These fields are mandatory

**Terms of carriage**

Transport in Denmark  
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<b>Total price (incl. VAT):</b>	<b>DKK 1,202.00</b>
	( Approx. EUR 161 )

Back

Press this button to send an order for this service direct to the transport company **Order transport service**

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## BOOKING CONFIRMATION

### Step 6

You will then see a booking confirmation with your order number directly on the screen and receive this by email at the email address registered in your booking. The transport company will contact you regarding your booking within 24 hours. Payment is made directly to the transport company at a later time.

